

DRAFT AND FINAL EIS CHECKLIST

FOR OEQC USE ONLY

Date Received:

Date of Publication:

Draft EIS Comment Deadline:

Project Name: _____

Draft EIS, Content Requirements (see Sec. 11-200-14 thru 23, HAR)

- ___ 1. Table of contents
- ___ 2. Summary sheet which concisely discusses the following:
 - ___ Brief description of the action
 - ___ Significant beneficial and adverse impacts
 - ___ Proposed mitigation measures
 - ___ Alternatives considered
 - ___ Unresolved issues
 - ___ Compatibility with land use plans and policies
 - ___ Listing of permits or approvals
- ___ 3. Purpose of and need for the project
- ___ 4. Project description which shall include the following:
 - ___ Map
 - ___ Statement of objectives
 - ___ General description of the action
 - ___ Use of public funds or lands
 - ___ Phasing and timing of action
 - ___ Summary technical data, diagrams
 - ___ Historic perspective
- ___ 5. Alternatives
 - ___ Rigorous exploration and objective evaluation of the environmental impacts
 - ___ Comparative evaluation of the environmental benefits and costs of the proposed action and each alternative
 - ___ Explain why they were rejected
- ___ 6. Environmental setting
 - ___ Local and regional perspective
 - ___ Environmental resources that are rare or unique
 - ___ Reference to related projects, public and private, existent or planned in the region
 - ___ Population and growth characteristics, population and growth assumptions used to justify the action
- ___ 7. Relationship to land use plans, policies, and controls
 - ___ Where a conflict or inconsistency exists, reasons why the agency or applicant has decided to proceed
 - ___ List and status of necessary approvals

- ___ 8. Probable impact
 - ___ Impacts of the natural or human environment on the project
 - ___ Direct and indirect effects
 - ___ Cumulative environmental impacts of the proposed action and other related projects
 - ___ Population and growth impacts of an action
 - ___ Impacts to cultural practices and resources, past and current (Act 50)
- ___ 9. Relationship between local short-term uses of humanity's environment and the maintenance of long-term productivity
- ___ 10. Description of irreversible and irretrievable commitments of resources
- ___ 11. Addresses all probable adverse environmental effects which cannot be avoided
- ___ 12. Mitigation measures proposed to avoid, minimize, reduce impact
 - ___ Measures to reduce impacts to insignificant levels, and the basis for considering these levels acceptable
- ___ 13. Summary of unresolved issues
 - ___ Discussion of how such issues will be resolved or overriding reasons given for proceeding
- ___ 14. List identifying all consulted parties
- ___ 15. Identity of all persons, firms, or agency preparing the statement
- ___ 16. Reproduction of all substantive comments and responses made during the consultation process
- ___ 17. The applicant shall sign the draft EIS and shall indicate that documents were prepared under the signatory's direction

Final EIS, Content Requirements

- ___ 1. The draft EIS revised to incorporate substantive comments received during the consultation and review processes.
- ___ 2. Reproduction of all letters received containing substantive comments and, as applicable, summaries of any scoping meetings
- ___ 3. A list of persons, organizations, and public agencies commenting on the draft EIS
- ___ 4. The responses of the applicant to each substantive comment
- ___ 5. The response to comments shall include:
 - ___ Point-by-point discussion of the validity, significance, and relevance of comments.
 - ___ Discussion as to how each comment was evaluated and considered in planning the proposed action.
 - ___ Response letters reproduced in the final EIS shall indicate verbatim changes that have been made to the draft EIS.
 - ___ Reasons why specific comments were not accepted, and factors of overriding importance warranting an override
- ___ 6. The reader can easily distinguish changes made to the draft EIS
- ___ 7. The applicant shall sign the final EIS and shall indicate that documents were prepared under the signatory's direction